

Suggested Conditions – Aaja, 63-69 Deptford High Street (Basement), SE8 4AN

1. The premises shall install and maintain a comprehensive CCTV system. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorized officer throughout the preceding 31 day period. The CCTV system should be updated and maintained according to police recommendations.
2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member must be able to show a Police or authorized council officer recent data or footage with the absolute minimum of delay when requested.
3. An incident log shall be kept at the premises, and made available on request to an authorised Local Authority or Police Officer, which will record the following:
 - a) All crimes reported to the venue.
 - b) Any complaints received.
 - c) Any incidents of disorder.
 - d) Any faults in the CCTV system.
 - e) Any refusal of the sale of alcohol.
 - f) Any visit by a relevant authority or emergency service
 - g) All ejections of patrons.
4. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.
5. A proof of age scheme, such as Challenge 25, must be operated at the premises where the only acceptable forms of identification are (recognised photographic identification cards, such as a driving license or passport / Holographical marked PASS scheme identification cards) appropriate signage must be displayed.
6. Patrons permitted to temporarily leave and then re-enter the premises, after 23:00 e.g. to smoke, shall not be permitted to take drinks or glass containers with them.
7. All windows and doors must be kept shut whilst entertainment is in progress except for the immediate entrance/egress of patrons.
8. Patrons permitted to temporarily leave and then re-enter the premises after 23:00, e.g. to smoke, shall be limited to (15) persons at any one time when SIA door staff are on duty and will be monitored. This will be limited to (6) individuals when SIA are not on duty, and the area will be supervised by staff to ensure there is no public

nuisance. The smoking area will be retained within the private, gated area of the premises and will not cause obstruction to the public highway.

9. Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.
10. A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open. This telephone number is to be made available to residents and businesses in the vicinity.
11. No waste or recyclable materials, including bottles, shall be moved, removed from or placed in outside areas between (23.00) hours and (08.00) hours on the following day.
12. The premises shall have a written dispersal policy All staff shall be knowledgeable of this policy and able to enforce it.
13. The Licence holder shall take all reasonable steps to ensure that any customers loitering outside the premises disperse quickly and do not congregate.
14. A minimum of 2 SIA registered door staff, shall be employed on the premises from 22:00hrs on Fridays and Saturdays and any day preceding a bank holiday when the premises are open for licensable activities beyond 01:00. SIA Door staff shall be present until all patrons have left the premises. SIA door staff must be employed by an Accredited Contractor Scheme (ACS) registered company.
15. A register of security personnel employed on the premises shall be maintained in a legible format and made available to police upon reasonable request. The register should be completed by the DPS/ duty manager/ nominated staff member at the commencement of work by each member of security staff and details recorded should include; full name, SIA badge number, time of commencement and completion of duties. The security operative should then sign their name.
16. When SIA staff are on duty, all persons entering or re-entering the premises shall be searched by an SIA trained member of staff and monitored by the premises CCTV system.
17. The premises Licence Holder and/or Designated Premises Supervisor shall keep up to date policies and staff training records in relation to the following: Requirements of the challenge 25 scheme, drugs, identification & recognition of drunks, identification recognition and responsibilities of dealing with vulnerable persons. Staff must be trained in the correct procedures to be followed when refusing service and safety initiatives such as 'Ask Angela' Regular training must be provided to all staff at least every six months, and a record of the training will be maintained for at least twelve months.